

Name \_\_\_\_\_

## Speech Preparation and Delivery Test

### Matching

- \_\_\_\_\_ 1. Highness or lowness of a person's voice.                      A. Conversational Speaking  
\_\_\_\_\_ 2. The level of loudness or softness of a person's voice.                      B. Enthusiasm  
\_\_\_\_\_ 3. The speed at which words are spoken.                      C. Gestures  
\_\_\_\_\_ 4. Speaking TO an audience, not AT them.                      D. Pitch  
\_\_\_\_\_ 5. Strong positive feeling a speaker shows for their                      E. Rate  
topic.                      F. Volume

### Multiple Choice

- \_\_\_\_\_ 6. In his speech, Jack is trying to convince the class to boycott fireworks. What is the general purpose of Jack's speech?  
A. To inform                      B. To persuade                      C. To entertain                      D. To motivate
- \_\_\_\_\_ 7. The body of your extemporaneous speech should NOT:  
A. Have three main points                      B. Include transition statements  
C. Be completely memorized                      D. Be arranged in a logical sequence.
- \_\_\_\_\_ 8. Which is NOT part of your vocal delivery?  
A. Rate                      B. Pronunciation                      C. Gestures                      D. Inflection
- \_\_\_\_\_ 9. To inspire or encourage an audience relying more on emotion rather than information is what kind of general purpose?  
A. To inform                      B. To persuade                      C. To entertain                      D. To motivate
- \_\_\_\_\_ 9. In the conclusion of your speech you should NOT:  
A. End with a clincher                      B. Summarize ideas  
C. Make a recommendation                      D. Bring up new ideas
- \_\_\_\_\_ 11. Julie explains the process of baking a cake to her class. What is the general purpose of Julie's speech?  
A. To inform                      B. To persuade                      C. To entertain                      D. To motivate
- \_\_\_\_\_ 12. To bring joy to others through a presentation of ideas is what general purpose?  
A. To inform                      B. To persuade                      C. To entertain                      D. To motivate
- \_\_\_\_\_ 13. During your speech you should avoid making \_\_\_\_\_.  
A. Deadpan expressions                      B. Eye Contact                      C. Gestures                      D. Movements

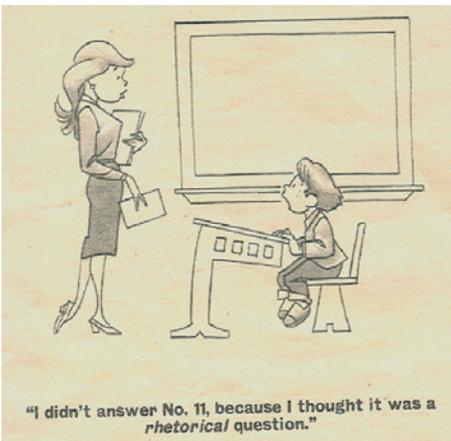


## Word Bank

Appearance, Chronologically, Disorganized, Distraction, Movements, Nervous, Notes, Outline, Posture, Prepared, Researched, Spatially, Spontaneous, Topically.

Fill in the blanks

30. \_\_\_\_\_ creates an impression of confidence and authority.
31. \_\_\_\_\_ in a speech should be purposeful; don't pace.
32. The key to overcoming stage fright is to be \_\_\_\_\_.
33. A disadvantage to an impromptu speech is that can be \_\_\_\_\_.
34. A manuscript speech can always be \_\_\_\_\_.
35. Presenting topics based on their position or size would be organized \_\_\_\_\_.
36. A speech that presents events in the order of its happening would be organized \_\_\_\_\_.
37. Your \_\_\_\_\_ is how you look to your audience. It is important to be neat.
38. The use of \_\_\_\_\_ should help, not hinder your speech.
39. A memorized speech can cause a person to be \_\_\_\_\_.
40. When a topic order is determined by the speaker based on importance it is arranged \_\_\_\_\_.
41. A \_\_\_\_\_ is a noise or interruption that draws the attention away from the speech.



42. Why is this cartoon funny?

