Informative Speech Worksheet

1. My general purpose is to (check one): _____ inform _____ persuade _____ motivate _____ entertain

2. The kind of attention-getting device I plan to use is: _____ humor _____ quotation _____ story
   _____ personal experience _____ startling information _____ rhetorical question

3. Write your attention-getter: ________________________________________________________________
   ___________________________________________________________________________________
   ___________________________________________________________________________________
   ___________________________________________________________________________________

4. Write your specific purpose: ______________________________________________________________
   ___________________________________________________________________________________
   (Ex. Today, I want to share with you three objects that mean the world to me.)

5. Write your preview statement: ____________________________________________________________
   ___________________________________________________________________________________
   (Ex. Three of my favorite things are my clarinet, my book of poems and my Marvin the Martian)

6. I will organize my speech: _____ chronologically _____ spacially _____ topically _____ sequentially
   Explain: _____________________________________________________________________________
   ___________________________________________________________________________________

7. The first object I will present is _________________________________________________________
   Description:

   Received from:

   Meaning:

   Other details:
8. The second object I will present is __________________________________________________________

Description:

Received from:

Meaning:

Other details:

9. The third object I will present is __________________________________________________________

Description:

Received from:

Meaning:

Other details:

10. Write your conclusion

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

When finished begin writing your outline for your speech.
Outline pattern for Paper Bag Speech

I. Introduction
   A. Attention-getter
   B. Specific Purpose
   C. Preview Statement

II. Body
   A. First object (with transition statement)
      1. Description
      2. Received how
      3. Meaning
      4. Other details
   B. Second object (with transition statement)
      1. Description
      2. Received how
      3. Meaning
      4. Other details
   C. Third object (with transition statement)
      1. Description
      2. Received how
      3. Meaning
      4. Other details

III. Conclusion
   A. Summarize (restate three objects)
   B. Conclude

Informative Speech Example

I. Introduction
   A. Read a poem from my poetry book
   B. Today I want to share with you three items that mean the world to me.
   C. Three of my favorite things are my clarinet, my book of poems, and my marvin the martian.

II. Body
   A. First, I’d like to show you my clarinet.
      1. It is a buffet B-flat clarinet that is made of wood.
         a. has some signs of wear
         b. had a crack in it that was repaired
      2. I got it in the 8th grade from my parents.
         a. got it cheaper because of my uncle who was a music prof.
         b. It cracked the first year I had it.
         c. It still plays well.
      3. It’s important to me because it represents my passion for music.
         a. music = talent
         b. music = friends
         c. music = enjoyment, happiness
   B. Second, I’d like to show you my marvin the martian.
      1. He is small, green, black, red, white.
      2. I got this one about 10 years ago.
         a. started collecting in 1994.
         b. first item was a watch.
         c. now I have a shrine with more than 200 Marvin items.
      3. I like Marvin for several reasons.
         a. he’s cute
         b. he walks fast
         c. he is misunderstood.
         d. wants to blow up the earth
   C. Finally, I’d like to share with you my book of poetry.
      1. It is small, with pastel flowers.
         a. 80 pages
         b. filled with poems I’ve written since the 8th grade.
      2. I received it as a gift from my aunt when I was 14.
      3. It is special for many reasons.
         a. represents who I was and am
         b. reminds me of significant feelings & people in my life.
         c. Nostalgic.

III. Conclusion
   A. Today I’ve shared with you my clarinet, marvin, and book of poems.
   B. All these things represent a little bit about me and gives you an idea of my personality. I hope that now you know a little bit more about me and the things that I cherish.